

Purpose

As requested by the Student Government Association (SGA), Cabrini University will be implementing zoned parking for Seniors, Juniors, and 2nd year students. The following parking instructions and procedures as it relates to Residential Blvd. and parking zones will ensure only authorized students are parking in their designated locations, as well as list the consequences for not following stated procedures.

Procedures

All Senior and Junior students will be required to park in the West Lot. The West Lot will be marked by signage at each end of the zone. Senior and Junior students will be issued a permit stating WEST Lot in order to park in this section (see attached diagram). Infante, McManus, Casey, Lanshe and Sullivan Houses are considered part of West Lot, so vehicles parked adjacent to those Houses must have a West Lot Permit.

All 2nd year students will be required to park in the East Lot. The East Lot will be marked by signage at each end of the zone. 2nd year students will be issued a permit stating EAST Lot in order to park in this section (see attached diagram). Maguire and Dixon Houses are considered part of East Lot, so vehicles parked adjacent to those Houses must have an East Lot Permit.

***First-year resident students are not permitted to park anywhere on campus at any time. If there is a medical necessity for a vehicle, an off-campus job to supplement tuition, or an approved academic reason, students must apply for permission from the Director of Public Safety. If permission is granted, freshman may only park in Lot B (Dixon Lot).

As Residential Blvd. will now be broken into two lots, there should be no reason for 2nd year students to park in the West Lot or Seniors and Juniors to park in the East lot. Violations of either will result in ticketing of the vehicle. A total of three tickets will lose parking privileges of the student for the remainder or the year.

If there are no available spots in a student's properly assigned zone they may park in the neighboring lot. If this occurs it is the responsibility of the student to call Public Safety and inform them of their name, make and model of their vehicle and why it is not parked in the proper location. Students who call Public Safety with this issue will not be ticketed as long as the vehicle is called into Public Safety. If a student simply parks in another lot and does not inform Public Safety of the issue and as to why they could not park in their assigned location they will be ticketed immediately.

All visitors will be required to park in Lot B. If a visitor vehicle is found parked in either of the West or East lots the vehicle will be ticked immediately. Tickets received by guests will be

applied directly to the student who they are visiting. All students are responsible for their visitors and should ensure they are parking in the correct locations. If a student receives three total violations for either parking in the incorrect location or having a visitor park in the incorrect location they will lose their Residential Parking Privileges and be required to park in Lot B the remainder of the year. Upon a student's total third offence your vehicle may also be booted to which an additional boot fee will be applied to the students account. Further parking issues will require a meeting with the VP Dean of Students.

As always, parking in a handicap spot without proper hangtags or paperwork is against Cabrini University's policy as well as against the law. Vehicles improperly parked in a handicap spot for any reason or any amount of time will be ticketed and booted immediately.

