

FIRST-YEAR RESIDENT STUDENT PARKING PERMIT APPLICATION



Parking privileges are not granted to first-year (freshman-status) resident students because of limited parking. Students whose parking needs are extraordinary and who can provide documentation of that need may apply for a permit.

Applications should be submitted by Aug. 1 for the fall semester and Jan. 5 for the spring semester.

You must submit all the necessary paperwork for both the fall and spring semesters—NO EXCEPTIONS.

Submit this application, photocopy of driver's license, vehicle registration, insurance, and letter of approval from parent/guardian indicating the following needs:

- **Medical** – Student is disabled or has a chronic medical condition that requires the ready availability of a personal vehicle to facilitate proper treatment. A parent/relative living in the home has a medical problem that requires frequent home visits by the student. In case of medical need, the application letter must contain the name, address and phone number of the physician along with recent documentation of the condition, on the physician's letterhead.
- **Off-Campus Academic Requirements** – Student's Cabrini University academic program requires off-campus attendance at internships or classes at other area colleges. A copy of the student schedule with required course listed or a letter from the academic advisor must be submitted before the end of the second week of classes each semester.
- **Special Need** – Examples of "special needs" can mean students must work off-campus to meet financial needs to continue enrollment. Off-campus work requests must be fully explained in the request letter, which will be verified by the University. You may be asked to supply the name and phone number of your immediate supervisor to validate your employment.

Submit this form with the appropriate documentation of your need as listed above. Your letter must state your reason for requesting an exception and must be signed by both the student/applicant and by a parent or guardian. All information supplied will be verified.

Name _____ Cabrini ID _____

Cabrini Email _____ Phone _____

Home Address _____

City _____ State _____ ZIP Code _____

Vehicle Make / Model / Color _____

License Plate Number and State _____

Signature _____ Date _____

If accepted, you will be directed to <https://cabrini.thepermitstore.com> to purchase your permit online.

The first-year parking fee is \$55 (plus shipping and handling) for each semester.

You can send all the above paperwork to Cabrini University Public Safety, 610 King of Prussia Road, Radnor, PA 19087, or you can drop off the completed application and required documentation to the Public Safety Office in Maguire House.

Questions may be directed to the Director of Public Safety at 610.902.8245.