



**Collegis Education**

**Information Technology Network Team**

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## How To: Connect to the GlobalProtect VPN on a Windows computer

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## STEP 1. GlobalProtect VPN agent installation

First, you must install the GlobalProtect VPN client on your computer.

1. Log in to the GlobalProtect Portal
  - Launch a web browser and go to the following URL:  
<https://8.225.195.250> (click continue or advanced if a warning appears)
2. On the portal login page, enter your username and password and then Login.



3. Download the agent.
  - Click the link that corresponds to the operating system that is running on your computer to begin the download. If you are not sure whether the operating system is 32-bit or 64-bit, ask your system administrator before you proceed.



If you receive a prompt for admin credentials, try the following:

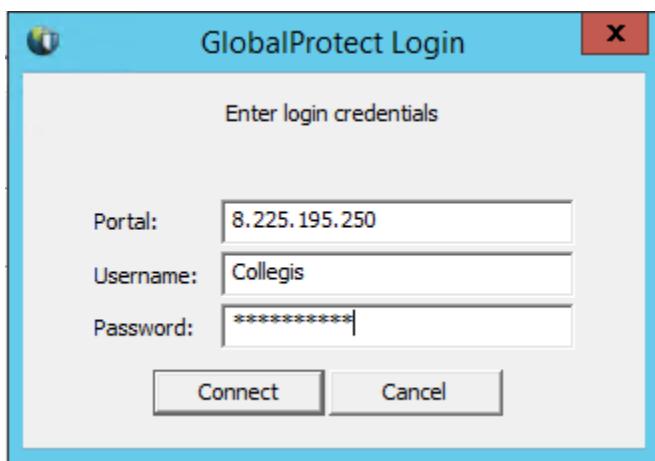
- In the Start Search menu type “cmd”
- Select Command Prompt: 
- Type “gpupdate” in the command prompt
- Re-run the GlobalProtect Installer

- When prompted, **Run** the software\*.
- When prompted again, **Run** the GlobalProtect Setup Wizard.
4. Complete the GlobalProtect agent setup.
  - In the GlobalProtect Setup Wizard, click **Next**.
  - Click **Next** to accept the default installation folder (C:\Program Files\Palo Alto Networks\GlobalProtect) or Browse to a new location and then click Next twice.

- After the installation finishes, Close the wizard. The GlobalProtect agent starts automatically.

## STEP 2. Log in to GlobalProtect

- Right-click the GlobalProtect system tray icon ( ) in the system tray and select Show Panel to log in to GlobalProtect.
- On the Home tab, enter IP address of the Portal (**8.225.195.250**)
- Enter your Username and Password and click Connect. If authentication is successful, you are connected to your corporate network. If your administrator set up a GlobalProtect welcome page, it will display after you log in successfully.



## STEP 3. Disconnect GlobalProtect

To disconnect, you can manually right-click on the icon in the system tray and select Disconnect.

