



# Student-Employment Form

## Section 3- Completed by Cavalier Express Center

Cabrini students who will be student employees should complete this portfolio and send it to the Human Resources Department at [humanresources@cabrini.edu](mailto:humanresources@cabrini.edu)

Student Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Position Number: \_\_\_\_\_

Federal Work Study:

Non Federal Work Study:

**(15 Hours weekly maximum)**

**(20 Hours weekly maximum)**

This student is authorized by Financial Aid to work as a Federal Work Study Employee:

Yes No

Is this student selected for verification? Yes No

Is this students verification Complete? Yes No

**This student's weekly pay rate will be as follows:**

**(Determined by job description, experience and if special training is required)**

\$8 Per Hour: \_\_\_\_\_ **Special Rate:** Yes No

\$9 Per Hour: \_\_\_\_\_ **(Established by Financial Aid/ HR)**

\$10 Per Hour: \_\_\_\_\_ **Special Rate:** \_\_\_\_\_

Federal Work Study Award: \_\_\_\_\_ Total Available Hours: \_\_\_\_\_

Financial Aid Office Signature: \_\_\_\_\_ Date: \_\_\_\_\_