Financial Aid **2018-19 Student Non-Filer Worksheet**

To be completed when a student is required to submit verification documents for financial aid purposes but was not required to file a 2016 federal income tax return. TAX RETURN NONFILERS—Complete this Non-Filer Worksheet if you, the student (and, if married, your spouse), will not file and are not required to file a 2016 income tax return with the IRS.

Student's Name:_____ Last 4 digits of student SSN:_____

If married, name of spouse: _____ Student's Cabrini ID: _____

Check the box that applies and complete the appropriate information:

☐ The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2016.
OR
☐ The student (and/or the student's spouse if married) was employed in 2016 and has listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is attached. Attach copies of all 2016 W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.*

Employer's Name	2016 Amount Earned	IRS W-2 Attached?
Tom's Auto Body Shop (example)	*$2,000.00*	*Yes*

Additional Information:

The amount of Federal Work-Study earnings I received in 2016 was $_____.

Income earned from work by the student was $_____, and by the spouse $_____.

Certification and Signature: I (we) certify that all of the information reported on this Non-filer Worksheet is complete and correct.

_____ _____
Student's Signature Date

_____ _____
Spouse's Signature Date

You should make a copy of this worksheet for your records.

Send to: Financial Aid Office, Cabrini University, 610 King of Prussia Road, Radnor, PA 19087
FAX: 610.902.8426; E-mail: financialaid@cabrini.edu

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.