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**Academic Symposium Presentation Proposal**

***Deadline to Submit to Faculty: April 1, 2020***

All Cabrini University students are invited to submit presentation proposals for the annual Arts, Research, and Scholarship Symposium on Tuesday, April 28, 2020.

**Please complete this form, save the file as “firstname\_lastname.docx”, and email it as an attachment to your faculty sponsor.**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Primary Major Department (Biology, Sociology, History, etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Names and emails of **All** Additional Presenters (if any): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Faculty Sponsor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Work:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preference of Venue
(please type either: poster, oral presentation, performance, or artwork): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Graduate students only: Present online or face-to-face: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IRB Approval**

Are you using active, human participants? Yes or No \_\_\_\_\_\_\_\_

If Yes, please consult with your faculty sponsor and complete the IRB Protocol Review Form. Include the IRB Protocol Review Approval Number here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you an undergraduate or graduate student: \_\_\_\_\_\_\_\_ (UG or GR)

**Abstract**All proposals require an abstract of no more than 250 words and will be used verbatim in the online program. The abstract should describe the specific purpose of the project (the research question to be answered), why it is important, how it was developed (methods used), and results. If the results are not yet available, indicate that the results will be available at the Symposium.

**Faculty Approval** *– to be completed by faculty sponsor*Faculty Sponsors, when you receive this form, please review it and, if necessary, edit the text of the abstract, then indicate your approval by initialing this form, re-saving it and emailing it to ARSsymposium@cabrini.edu **by April 8, 2020**. Also, please indicate if you believe this work warrants consideration for publication in one of Cabrini University’s Research Journals.

Faculty Initials: \_\_\_\_\_\_\_

I believe this work is eligible to be considered for publication in one of Cabrini University’s Research Journals (Undergraduate or Graduate). \_\_\_\_Yes \_\_\_\_No

Faculty Mentors: If you checked **Yes** above, please advise your students that their papers/research manuscripts or artwork must be submitted to you no later than **Friday, May 15, 2020**. You are then responsible for forwarding the papers to the committee chairs upon receipt. The peer-review process takes place beginning June 2020 by the Editorial Board.

***Updated: March 19, 2020***