



## Faculty Sponsorship of Student Research

### What is the Role of the Faculty Advisor for Student Research?

The role of the faculty advisor is to guide students through the IRB process by discussing general principles of research ethics with the class/student prior to the initiation of any project involving human subjects. Faculty advisors review the IRB protocol to ensure that the documents are complete and that the study is ethically sound.

***Faculty members who supervise student research are responsible for the protection of human subjects and are required to :***

1. Be familiar with the ethical and regulatory requirements of human subjects research.
2. Discuss research ethics with the students.
3. Consider whether projects require IRB review and assist students with the process.
4. Insure that the protocol review forms are complete and all additional documentation is attached.
5. Monitor student projects, paying special attention to maintaining confidentiality, privacy, level of risk, voluntary participation and withdrawal, and informed consent.
6. Assure that any unexpected or adverse events are reported to the IRB.

Below you will find a checklist for reviewing a student’s protocol. This tool can be used to provide feedback to students if their protocol is incomplete

The <i>Protocol Review Request</i> form is complete with all boxes checked off and all information filled in correctly	Yes/No
The description of purpose and methodology is detailed, includes citations, and clearly explains what potential participants will experience	Yes/No
The research tools (e.g., surveys, interview questions) are included in written form. A link is not sufficient	Yes/No
The appropriate consent and assent forms are included and are complete with a description of any risks (and mitigation such as counseling services identified), benefits, and clear description of what participants will do.	Yes/No
Gatekeeper letters if collecting data outside of Cabrini University, from individuals with authority to grant approval	Yes/No
All researchers have completed ethics training and have included a copy of their ethics certificate	Yes/No