

Special Circumstances for Financial Aid – 2023-2024



Students who have a change in circumstances affecting finances can submit this form for review by the Financial Aid Committee.

Please save this form, complete and sign it, and submit it either in person to the Financial Aid Office in the Cavalier Express Center in Grace Hall, via fax to 610-902-8426, or by mail to:

Financial Aid Office
Cabrini University
610 King of Prussia Road
Radnor, Pennsylvania 19087-3698

Along with this form, please send the following documentation:

- A detailed, typed explanation of the nature of the special circumstances
- Completion of Verification process
- Proof of loss of employment (if applicable)
- Death certificate of parent or spouse (if applicable)
- Proof of medical bills paid out-of-pocket (if applicable)
- Other supporting documentation, as needed

Please allow two to four weeks for processing. All decisions will be communicated to the student in writing.

Please contact the Financial Aid Office with any questions at 610-902-8188 or financialaid@cabrini.edu.

Student Name _____ ID Number _____
Email _____ Phone _____
Address _____
City _____ State _____ Zip _____
Has the student filed the [FAFSA](#)? Yes No

Special Circumstances: (check any that apply)

- Loss of Employment Reduction in Income Death of Parent or Spouse High Medical Bills Paid
Other If Other, please explain _____

For Financial Aid Use only:	
Professional Judgment Decision:	Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>
Reason: _____	
ISIR Transaction # _____	ISIR PJ Indicator checked _____
AGI was \$ _____	changed to \$ _____ Taxes paid were \$ _____ changed to \$ _____
Parent 1 wages were \$ _____	Parent 1 wages changed to \$ _____
Parent 2 wages were \$ _____	Parent 2 wages changed to \$ _____
Student wages were \$ _____	Student wages changed to \$ _____
EFC was _____	changed to _____ Pell was \$ _____ changed to \$ _____
NOTES: _____	
Approved by: _____	

Projected 2023 Household Income, based on Current Employment Status

Estimated 2023 Gross Taxable Income	Parent 1	Parent 2	Student
Wages, Salaries, & Tips	_____	_____	_____
Severance Pay	_____	_____	_____
Taxable Portion of IRS Distributions (premature)	_____	_____	_____
Taxable Portion of Interest Dividend Income	_____	_____	_____
Business or Farm Income	_____	_____	_____
Capital Gains	_____	_____	_____
Income Received from Rental Properties	_____	_____	_____
Alimony Received	_____	_____	_____
Unemployment Compensation	_____	_____	_____
Taxable Portion of Social Security Benefits	_____	_____	_____
Any Other Taxed Income	_____	_____	_____
Total 2023 Estimated Gross Taxable Income	_____	_____	_____

Estimated 2023 Untaxed Income	Parent 1	Parent 2	Student
Payments to Tax-deferred Pension/Savings Plans IRA	_____	_____	_____
Deductions and Payments to Self-employed SEP, SIMPLE, Keough, and Other Qualified Plans	_____	_____	_____
Child Support Received	_____	_____	_____
Tax-exempt Interest Income	_____	_____	_____
Untaxed Portions of IRA Distributions	_____	_____	_____
Untaxed Portions of Pensions	_____	_____	_____
Housing, Food, and Living Allowance	_____	_____	_____
Paid to Members of the Military or Clergy	_____	_____	_____
Veteran's Non-education Benefits	_____	_____	_____
Other Untaxed Income (Worker's Comp, Disability, etc.)	_____	_____	_____
Money Received or Paid on Family's Behalf	_____	_____	_____
Not Reported Elsewhere	_____	_____	_____
Total 2023 Estimated Untaxed Income	_____	_____	_____

TOTAL 2023 PROJECTED HOUSEHOLD INCOME _____

Each person signing this worksheet certifies that all of the information reported on this worksheet is complete and correct. The student and one parent must sign and date.

Student Signature _____ Date _____

Parent Signature _____ Date _____