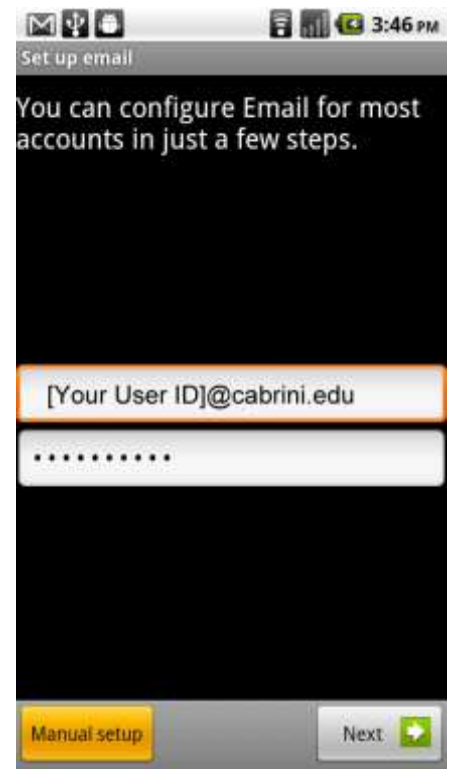


1) Select **Email** from the Application list



2) Type in your Cabrini email address and **Cabrini One** password. Then select **Manual Setup**

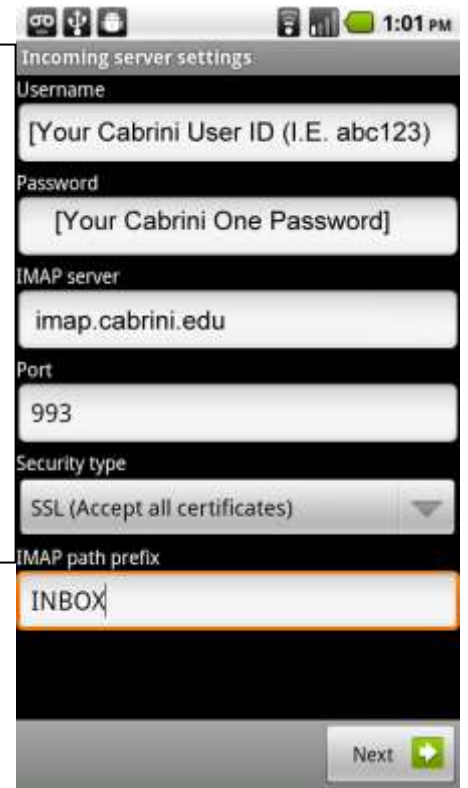


3) "What type of account is this?" Select **IMAP**



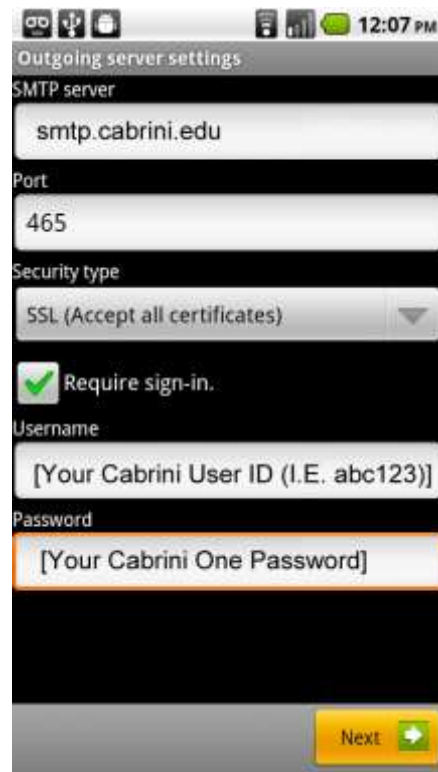
4) "Incoming server settings"

- Username: *your username*
- Password: *your password*
- IMAP server: **imap.cabrini.edu**
- Port: **993**
- Security type: **SSL (Accept all certificates)**
- IMAP path prefix: **INBOX**
- Select, **Next**.



5) "Outgoing server settings"

- SMTP server: **smtp.cabrini.edu**
- Port: **465**
- Security type: **SSL (Accept all certificates)**
- **Check - Require sign-in.**
- Username: *your username*
- Password: *your password*
- Select, **Next.**



6) "Email checking frequency":

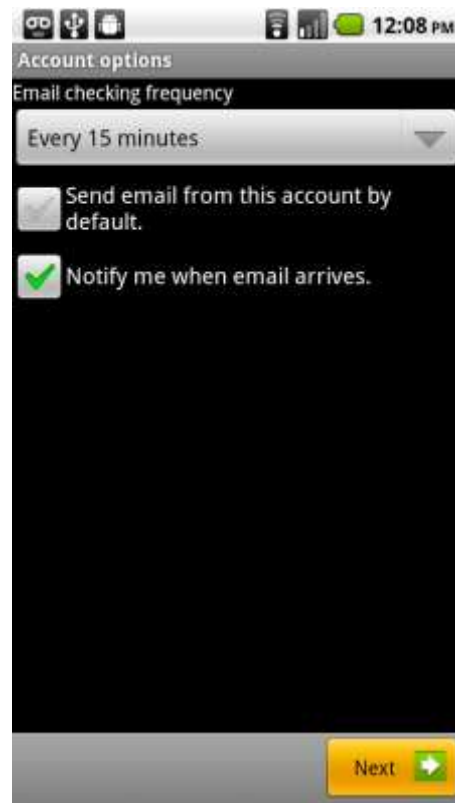
set whatever interval you want. Do keep in mind the frequency of checking for email can affect your phone's battery life.

"Send email from this account by default":

If you want to use this email account as your primary email account for this device, then place a check in the box.

"Notify me when email arrives":

If automatic email retrieval is set, this option will notify you of new mail. If automatic retrieval is not set this option is moot.



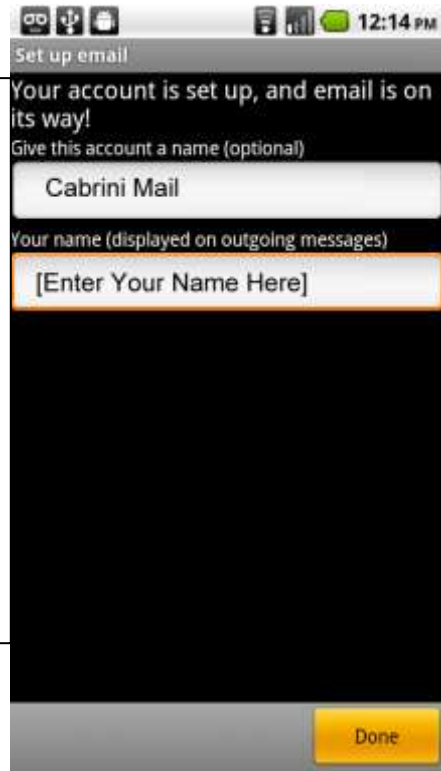
7) "Account Name":

Choose whatever you'd like to call the account, Cabrini Email will work.

"Type your name":

The name you want to appear on your outgoing email "From:". Your full name will work.

Select **Done**.



Your device should start receiving email.

To check email, Press the MENU button, and choose **Refresh**.

To compose email, Press the MENU button, and **Compose**.

Please note: The use of Android Devices to obtain Cabrini e-mail is not officially supported. This instruction sheet has been tested successfully but may not work in every case.