



WELCOME TO CABRINI COLLEGE!

Within 48 hours of your new hire orientation, you will be able to retrieve your username and password to access your personal information via Cabrini's portal: CabriniOne

To pick up your access, type in the following address in any internet browser:

<http://accounts.cabrini.edu>

Choose the option: Pick Up Your First Accounts and complete the form. You will be given your user ID, email address, and instructions to set up your password.

You now have access to CabriniOne.

To access CabriniOne, type in the following address using any internet browser:

<https://one.cabrini.edu>

Login with your user name and password.

Click on the tab marked "Employee Services".

Click on "Banner Services".

Click on "BannerWeb".

You can view or update your personal information or view your pay stubs and benefit information by clicking on either "Personal Information" or "Employee Services".