



**CABRINI
CAVALIERS**

Cabrini Cavaliers Logo Request Form

Person/Department Making Request: _____

Note: use is limited to Student Development departments and sponsored student organizations, Admissions, & Bookstore.

Reason for Request of Mascot Logo: _____

Detailed Description of Intended Use of Logo on item (t-shirts, sweatshirts, hats, etc.): _____

Note: Athletics will not approve use on items that duplicate CAVS Club membership gifts in any given year.

CONTACT INFORMATION

CABRINI CONTACT

Name: _____

Office#: _____

Phone#: _____

Email: _____

OUTSIDE VENDOR CONTACT

Name: _____

Phone#: _____

Email: _____

Please review Cabrini style guide at www.cabrini.edu/StyleGuide for specific rules about use of logos prior to submitting intended use.

Submitted by: _____ Date: _____

All use of mascot logo MUST be approved by the Senior Graphic Designer before anything is printed. Please submit form to Monica McVey at least 7 days in advance of intended use. Request will be processed within 24-36 hours of receipt.

A vendor-produced proof must be sent directly to the attention of Monica McVey, Senior Graphic Designer.

APPROVAL

Senior Graphic Designer: _____ Date: _____

Director of Marketing and Creative Services: _____ Date: _____