Cabrini College Cavalier Express Center

EARLY REGISTRATION ~ SPRING 2013

Credit Information: ***Credits earned do not include those credits for which you are currently registered.***

Juniors and Seniors should make every effort to register on the specified date and time to avoid losing needed classes.

CLASS LEVEL	*CREDITS EARNED**	*REGISTRATION BEGINS*
	*** AS OF 8/27/2012**	
Graduate		**Mon., October 29, 2012**
Seniors	**90+**	**Mon., November 5, 2012**
Juniors	**60.0 – 89.9**	**Wed., November 7, 2012**
Sophomores	**30.0 – 59.9**	**Mon., November 12, 2012**
Freshmen	**0 – 29.9**	**Thurs., November 15, 2012**

Copy down the ***Course Reference Number (CRN)*** exactly as it appears in the schedule.

DO NOT MISS CLASS to register. You may drop off or mail in your registration to the Registrar's Office in the Cavalier Express Center and it will be held until your scheduled date to register. You can check your registration on **CabriniOne**.
ALL undergraduate students MUST have their Advisor's signature in order to register in the Cavalier Express Center. An email from the advisor's Cabrini email account will be accepted in lieu of the signature.

Cavalier Express Center Hours:	Mon., Tues., Thurs., and Fri.	8:00 a.m. – 5:00 p.m.
	Wed.	8:00 a.m. – 7:00 p.m.
Office of Graduate Studies Hours:	Mon., Tues., Thurs., and Fri.	8:30 a.m. – 5:00 p.m.
	Wed.	8:30 a.m. – 7:00 p.m.

Cabrini College Office of the Registrar

Registration Information

Courses and sections may close at any time during the registration process and you may not be informed of closings until you are registering. Be prepared to select alternate sections or alternate courses. In the event a class must be cancelled due to insufficient enrollment, the students enrolled in that class will be advised as early as possible. Another course may be added and any necessary schedule adjustments may be done during the normal drop/add period and with no charge for the procedure.

DROP/ADD PERIOD ENDS Wednesday, January 23, 2013

Any drops on or after January 23 will be listed as a "W" (withdrawal) on your transcript. Full-time students must have their advisor's signature on all drop/add forms. Lab and course fees are not refundable (full or part-time students) if the student drops the course after the one-week drop/add period. If you are adding a course after the scheduled add/drop period, you must have the instructor of the course sign your add/drop form before you return it to the Registrar's Office.

NOTE:

A withdrawn course remains on the student's schedule and is counted toward full-time tuition. However, the credits from a course that is dropped during the Add/Drop Period are subtracted from the total number of credits for the semester. If a student drops below 12 credits (full-time status), the student is then considered to be matriculating part-time, which will impact their financial aid reward.

REPEATING COURSES

If you wish to repeat a course taken at Cabrini, fill out the "REPEAT COURSE" form in the Cavalier Express Center when you register for the class. The original grade will remain on your transcript, but your overall GPA will reflect the new grade.

Independent & Directed Studies

Independent study & directed study forms are available in the Cavalier Express Center, the office of Academic Affairs and the office of Graduate Studies. Return the completed forms to Academic Affairs for the Academic Dean's signature. That office will send a copy of the form to the Office of the Registrar, at which time we will register you for the course.

NOTE:

There is an additional fee charged for an independent study.

Co-operative Education

For information about registering for a co-op position, contact the office of Co-operative Education and Career Services, at 610-902-8304.

Pass/Fail

The pass/fail option is available to juniors and seniors for their elective courses only. Students may take one course a semester on a pass/fail basis and must declare their pass/fail in the Cavalier Express Center prior to the last day of class.

Your catalog

Students must follow the provisions of the Cabrini College catalog under which he/she originally enrolled at Cabrini, unless the student is returning for study after an education leave of one year or greater. Students should refer to the Cabrini College catalog for course descriptions, prerequisites, and credit hours before registering.

Instructor/classroom changes

Room changes will occur. Students should check the Current Course Schedule page of Cabrini's website (www.cabrini.edu/registrar) to check current room assignments. Faculty names and room assignments are subject to change.

Affiliations with SEPCHE Colleges

Affiliations are among the special studies options offered to full-time students during the Fall and Spring semesters at no additional tuition (fees for course materials may be assessed by the host college). Students must follow the registration procedures, drop/add procedures, academic calendars, policies, and regulations of the host institutions. The courses taken and the credits earned are reported on the student's Cabrini College grade report and academic transcript. Grades are calculated according to Cabrini's quality point scale. For more information, additional course offerings, course descriptions, and faculty listings, contact Cabrini's Office of the Registrar.

In addition to the existing agreements with Eastern College and Valley Forge Junior College, Cabrini College has entered into an agreement with the colleges of the Southeastern Pennsylvania Consortium for Higher Education. Those institutions are: Arcadia University, Chestnut Hill College, Gwynedd-Mercy College, Holy Family College, Immaculata College, Neumann College, and Rosemont College.

This agreement is similar to the existing agreements, but stop by The Office of the Registrar in Grace Hall for details. Ask for information about "SEPCHE cross-registration". Students are eligible if they are full-time students and have completed one-year as a full-time student at Cabrini.

STUDENTS CAN ONLY TAKE 2 AFFILIATE COURSES A YEAR

Cabrini College - Office of the Registrar
Honors Courses - Spring 2013

HLAN/HSPA301OL: Don Quixote & Art Imagination
3 credits – See schedule for oral examinations for dates and times
Dr. Cynthia Halpern

HPHI 305A: Existentialism
3 credits – Tuesday & Thursday 9:40 – 10:55 a.m.
Dr. Joseph Romano

HREL222A: Religion in America II
3 credits – Tuesday 4:35 – 7:10 p.m.
Dr. Leonard Primiano

Cabrini College - Office of the Registrar
New Courses – Spring 2013

<u>ENG 234A: Writing for Leadership</u>

3 Credits

Monday & Wednesday 9:40 – 10:55 a.m.

Dr. Amy Persichetti

Course Description:

Writing for Leadership is a writing intensive course designed for students of all majors. In this course, students will study a variety of modes of professional communication—including leadership statements, mission statements, email, performance reviews, and SWOT analyses—to communicate in ways that are complementary to both organizational mission and leadership style. Applying contemporary case studies, students will learn how to communicate with a variety of stakeholders, relay important information, address conflict, evaluate employees, and articulate important plans and projects from multiple organizational positions. (V)

New Courses – Spring 2013 (continued)

ENG 423A: Writing, Editing and Publishing (Print Media)

3 Credits
Monday & Wednesday 11:05 a.m. – 12:20 p.m.
Dr. Amy Persichetti

Course Description:

Students in this advanced writing course will assume primary editorial responsibilities for the Department of English print publication program. Work on the Woodcrest magazine—and related print media endeavors—will provide students with real-world experience in the professional fields of publishing and editing. In addition to refining their fundamental skills for the fields—including the development of publishable writing samples—the course provides an opportunity for students to reflect on the cultural role of publishing, the history of the book, and the unique role of print publications in a varied and evolving publishing environment. Offered each spring.

New Courses – Spring 2013 (continued)

HIS 396A: Black Folklore & Folklife

3 Credits
Monday 9:40 a.m. – 12:20 p.m.
Nancy Watterson

Course Description:

This examines black history, heritage, and culture as illuminated through expression of Folklore and Folklife, including music, oral narratives, beliefs, customs, foodways, crafts, tools, and decorative objects—in short, everyday creative expressions employed in, by, and among various black populations in the African diaspora. The course offers a particular (but not exclusive) emphasis on African Americans and the history of Africans in the Americas, exploring the development of identities both through common groups (i.e., occupational, family, religious, regional, etc.) and through common genres. Readings, case studies, and experiential activities may include traditions revolving around foodways, music, gender relations, occupation, movement arts, beliefs and customs and narrative.

Cabrini College
Academic Calendar 2012– 2013

Spring Semester 2013
(Subject to Change)

January 2 (W)	Last Day for Seniors to apply for August 2013 Graduation
January 14 (M)	Residence Halls Open at noon
January 14 (M)	All Evening Classes begin (4:30pm and after)
January 15 (T)	All Day Classes begin 8:15am
January 21 (M)	Martin Luther King Jr. Holiday (no classes)
January 23 (W)	Last Day to Add or Drop a course or Declare Audit
February 19 (T)	Founder's Day
March 1 (F)	Last Day for Seniors to apply for December 2013 Graduation
March 2 (Sat)	Residence Halls close at 10:00am
March 3 – 10 (Sun – Sun)	Semester Break (no classes)
March 10 (Sun)	Residence Halls open at noon
March 11 (M)	All Classes (day and evening) resume
March 6 (W)	Semester Midpoint
March 18 (M)	Graduate student registration for Summer/Fall 2013 begins
March 25 (M)	Senior priority registration for Summer/Fall 2013 begins
March 26 (T)	Last Day to Withdraw from a course
March 28 (Th)	Residence Halls close at 10:00am
March 28-April 1 (Th-M)	Easter Holiday Break (after last class on March 27) (no classes)
April 1 (M)	Residence Halls Open at noon
April 2 (T)	All classes resume (8:15am)
April 3 (W)	Junior priority registration for Summer/Fall 2013 begins
April 8 (M)	Sophomore priority registration for Summer/Fall 2013 begins
April 11 (Th)	Freshmen priority registration for Summer/Fall 2013 begins
April 25 (Th)	Undergraduate Research & Scholarship Symposium
May 6 (M)	Last Day of Classes & Last Day to Declare Pass/Fail
May 7 – May 13 (T-M)	Final Examinations
May 14 (T)	Residence Halls close at 10:00am
May 14-19 (T-Sun)	Senior Week Activities
May 18 (Sat)	Graduation Mass
May 19 (Sun)	Commencement Exercises

Cabrini College ♦ Office of the Registrar
Tentative Exam Schedule
Spring 2013

Last day of classes: Monday May 6, 2013
This exam schedule is subject to change

Key to reading time table:

MF/MWF = Monday – Wednesday – Friday; any combination
T/R = Tuesday – Thursday; either day or alone

Example: If you have a MF/MWF 3:15 p.m. class, your exam will be given on Friday May 11 at 4:30 p.m.

EXAM TIME	***Tuesday 5/7***	***Wednesday 5/8***	***Thursday 5/9***	***Friday 5/10***	***Saturday 5/11***	***Monday 5/13***
9:00	**T/R 9:40**	**MF/MWF 8:15**	**T/R 8:15**	**MF/MWF 9:40**	**Saturday 9:00**	**MF/MWF 11:05**
1:00	**T/R 11:05**	**MF/MWF 1:55**	**T/R 12:30**	**T/R 1:55**	**Saturday 1:00**	**MF/MWF 12:30**
4:30	**T/R 4:35 Tuesday 4:35**	**Wednesday 4:35 MW 5:55**	**Thursday 4:35 T/R 5:55**	**MF/MWF 3:15**	**NO EXAM**	**M/W 4:35 Monday 4:35**
7:00	**Tuesday 7:15**	**Wednesday 7:15**	**Thursday 7:15**	**T/R 3:15**	**NO EXAM**	**Monday 7:15**

Rules for Exam Schedule:

1) All finals are to be given in the same room assigned for the semester. Any room changes MUST be approved by the Registrar.
2) Students unable to take an exam due to ILLNESS or EMERGENCY must contact the Academic Dean prior to the exam time. The fee for a rescheduled exam is $50.00 per exam.
3) Exams may not be rescheduled by the instructor without the approval of the Registrar.
4) Students who have four exams scheduled in one day must see the Registrar immediately.
5) The residence halls close at 10:00 a.m. on May 14, 2013.