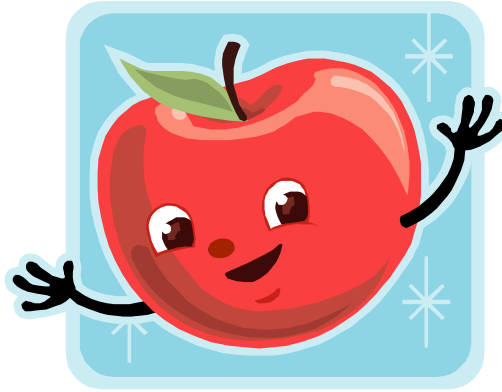


STUDENT TEACHING SEMINAR

Fall 2010



Presented by:

Nancy Hutchison

Cooperative Education and Career Services

Grace Hall 131

610 902-8304,5,6

PRESENTATION SUMMARY

- A Look at Area Teacher Salaries
- Resume Writing
- Cover Letter Writing
- Interviewing – Frequently Asked Questions
- Co-op & Career Services Website
- Calendar of Events (Teacher Job Fairs/Recruiting Events)
- Job Search Strategies for Educators



STARTING SALARIES WITH NO EXPERIENCE 2010 - 2011

ARCHDIOCESE OF PHILADELPHIA

- Bachelors Degree (El.Ed., Pre-K thru 8) \$26,500 (Salaries as of 2009-2010)
- Bachelors Degree (Secondary) \$32,400
- Masters Degree (El.Ed., Pre-K thru 8) \$27,600
- Masters Degree (Secondary) \$32,900

BENSALEM SCHOOL DISTRICT

- Bachelors Degree \$47,440
- Masters Degree \$61,470

DOWNINGTOWN SCHOOL DISTRICT

- Bachelors Degree \$46,250
- Masters Degree \$50,100

LOWER MERION SCHOOL DISTRICT

- Bachelors Degree \$51,221
- Masters Degree \$55,008

NORRISTOWN SCHOOL DISTRICT

- Bachelors Degree \$43,649 (09-10, In Contract Debate)
- Masters Degree \$48,736



STARTING SALARIES WITH NO EXPERIENCE 2010 - 2011



NORTH PENN SCHOOL DISTRICT

- Bachelors Degree
- Masters Degree

\$43,727

\$51,223

RADNOR SCHOOL DISTRICT

- Bachelors Degree
- Masters Degree

\$47,591 (09-10, In Contract Debate)

\$50,046 (09-10, In Contract Debate)

SPRING-FORD SCHOOL DISTRICT

- Bachelors Degree
- Masters Degree

\$43,200

\$44,500

UPPER DARBY SCHOOL DISTRICT

- Bachelors Degree
- Masters Degree

\$44,520

\$49,400

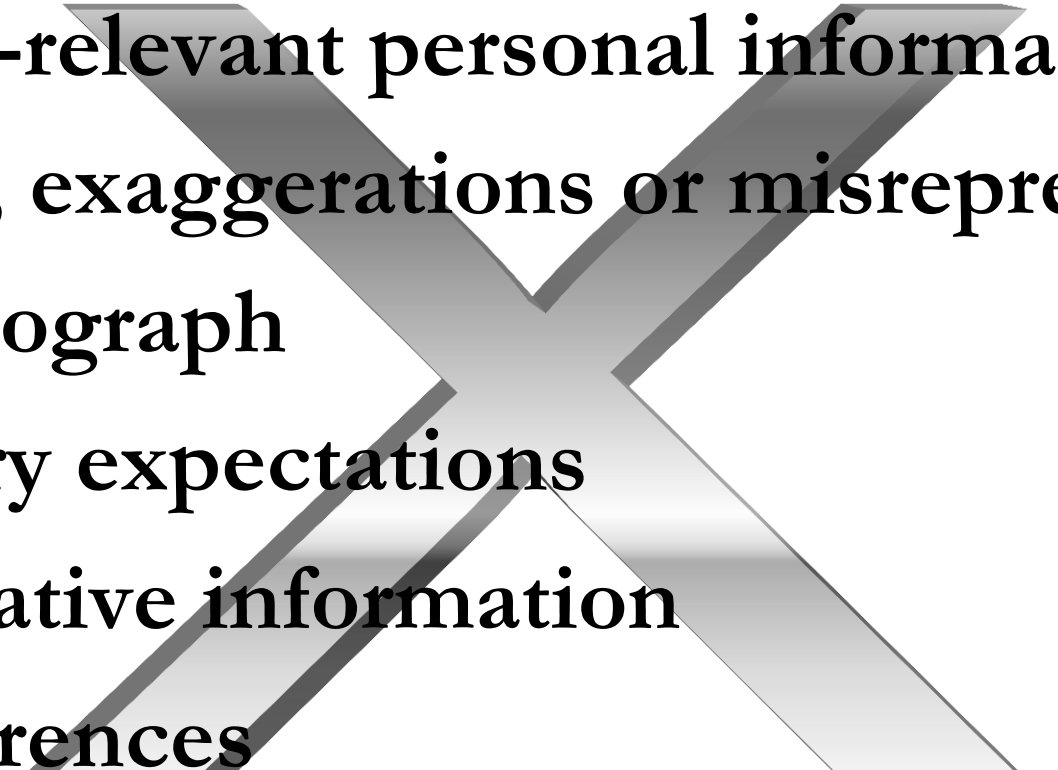
WEST CHESTER SCHOOL DISTRICT

- Bachelors Degree
- Masters Degree

\$46,000

\$51,300

What Not to Include in Your Resume!

- ✓ Non-relevant personal information
 - ✓ Lies, exaggerations or misrepresentations
 - ✓ Photograph
 - ✓ Salary expectations
 - ✓ Negative information
 - ✓ References
- 

The Resume

- Why a resume?
 - *To get an interview*
 - Highlight **YOU**
- Limit the resume to **one page**
- Block format
- Concise, neat and easy to read
- Free of spelling, grammatical & typographical errors
- Always tell the truth



Cover Letters

Craft a Professional Business Letter to Include:

- Three brief paragraphs
 - 1st: Why you are writing
 - 2nd: Review your Qualifications
 - 3rd: How you intend to follow up

Do:

- Include a cover letter with your resume
- Address letter to a specific person and title
- Type each letter individually
- Limit to 1 page containing 3 paragraphs
- Sign your name

Don't:

- Avoid addressing to a title or department if possible
- Be pushy or assuming
- Mass produce

Your Street Address
City, State, Zip Code

The Date

(Space Down Four Spaces)

Dr. Elizabeth Jones
Human Resources Director
Title of School District
Street Address
City, State Zip Code

Dear Dr. Jones,

The opening paragraph should state **why you are writing and why you are interested in the organization**. If you are writing a letter of application, you should **name the position** for which you are applying and tell the employer **how you became aware of it**. A letter of inquiry should provide evidence of your career-mindedness: it helps to refer to specific job functions, if not titles. **If you were referred to the employer by another individual, mention that person's name and point out that s/he suggested you communicate with them.**

The middle paragraph draws attention to your resume and **highlights specific skills relevant to the potential employer**. Present your motives for seeking employment with this organization and **cite achievements and qualifications** related to the position desired. If you have qualifications that are not noted on your resume, this is your opportunity to discuss them.

The closing paragraph states **what you will do next or what you would like the recipient of the letter to do next**. An **assertive** statement explaining what you plan to do and what you hope the employer will do is harder to ignore than a vague request for consideration.

Sincerely,

Your name typed
Enclosure

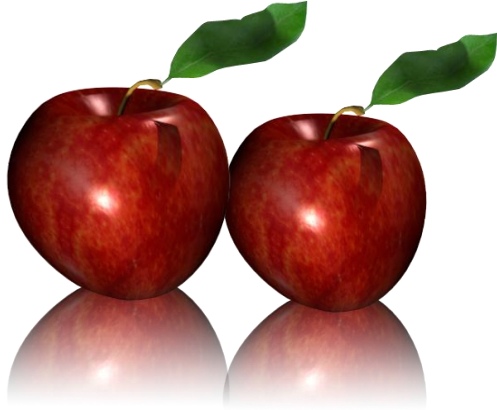
Sample Interview Questions for Educators

1. What type of student do you find most challenging?
2. Describe your style of teaching
3. What activities would you like to become involved in within the school, district, or community?
4. Why do you want to teach?
5. What are your long-term career goals and objectives? How have you come to determine these?
6. What do you plan to be doing in 5 years? Ten years?
7. Describe your student teaching experience(s). What are some of the most significant things you learned from your cooperating teacher?
8. What was your greatest challenge in student teaching? How did you strive to master it?
9. How do you develop self-esteem in your students?
10. What is the greatest attribute you can bring to a class of students?
11. What are the qualities of an excellent teacher? Which of these do you possess?
12. On a scale of 1 (low) to 10 (high) rate your teaching ability. Why did you give yourself this rating?

More Sample Interview Questions for Educators

13. Some of your students always finish their assignments early. How do you deal with the free time that they have while other students are still working?
14. How do you work with students who are below grade level? Above grade level?
15. What grade level do you prefer? Why?
16. How do you involve paraprofessional aides and parent volunteers in your class?
17. How do you approach parent/teacher conferences? What are some of your goals?
18. Why do you want to teach in our School District?
19. Describe your ideal classroom.
20. How do you handle discipline in the classroom? How and when do you discipline a student?
21. A student refuses to do the work you assigned. What do you do in this situation?
22. What do you expect from your supervisor? Your colleagues?
23. What do you believe is the single greatest challenge for teachers in this decade? How can educators strive to meet this challenge?
24. Why should we hire you?
25. What is your philosophy of education?





On the Web...

Calendar of Events (2010)

Month	Date	Description	Information
October	Tuesday, October 26, 2010	Central PA Fall Teacher Job Fair	9am to 12 noon at the Penn Stater Conference Center, State College, PA
Late October/ November	TBA	CCIU Teacher Interview Day	TBA, Free, Pre-registration Required
December	Wednesday, December 1, 2010	MAEE Teacher Job Fair	Wyndham Hotel, Gettysburg, PA
March	Thursday, March 17, 2011	Greater Philadelphia Teacher Job Fair (DVEC)	9am to 4pm at the Valley Forge Convention Center, King of Prussia, PA. Doors open at 9am for all pre-registered candidates from DVEC participating colleges/universities (Can buy them in our office starting in February)

On the Web Continued..

Month	Date	Description	Information
March	Monday, March 28, 2011	Penn State Spring Education Career Day, Registration goes live January 11 th http://www.fairs.sa.psu.edu/education/	9am-12pm at the Penn Stater Conference Center
March	Tuesday, March 29, 2011	North Central PA Education Consortium,	9am to 3pm at Bloomsburg University, PA
March	Thursday, March 31, 2011	Salisbury University/UMES Teacher Education Job Fair	10am-2pm at the University of Maryland Eastern Shore (New Student Services Center Ballroom), Princess Anne, MD. Contact: Dr. Becky Emery 410-543-6075
March	Thursday, March 31, 2011	Kutztown University Job Fair for Educators	9am to 3pm at the Holiday Inn Conference Center, Breinigsville, PA
April	Wednesday, April 13, 2011,	Project Search: Careers for Teachers	University of Delaware, Newark, DE.

Web Resources for Job Seekers

PAReap.net

NJHire.com

<http://www.maeonline.org/pages/jobfair.aspx>

JOB SEARCH STRATEGIES FOR EDUCATORS

- ✓ Let everyone know that you are seeking employment.
- ✓ Assess your skills, interests, values as relating to your job search. Be able to articulate them effectively and quickly if necessary.
- ✓ Develop a professional **1 page resume** outlining skills and experiences that relate to desired position; have it critiqued by several people who know you.
- ✓ Submit resume to Principal, Superintendent and colleagues where you student taught.
- ✓ Identify school districts where you want to work or substitute teach. Communicate with them about procedures to follow for filing an application. Follow up on the status of your application by phone, email or mail.
- ✓ Send thank you notes to people with whom you have interviewed or to those who have helped you.

JOB SEARCH STRATEGIES FOR EDUCATORS

- ✓ Join professional associations for professional development purposes and to support your dedication to your profession; use for networking purposes.
- ✓ Use your Career Services Office, faculty, Alumni Mentoring Module (for conducting informational interviews).
- ✓ Attend teacher job fairs.
- ✓ Use PAreap.net, njhire.com and other websites that can be accessed from Cabrini's homepage www.cabrini.edu/co-op Go to Web Resources for Job Seekers....Scroll to Education.
- ✓ Research School Districts of interest; attend Board Meetings – find out about “hot topics” and solutions.

Thank you!

We look forward to seeing you in our office...

Grace Hall 131

Co-op & Career Services Office Hours:

Monday:

8:30am – 7:00pm

8:30am – 4:30pm (holidays and breaks)

Tuesday – Friday:

8:30am – 4:30pm